ATTACHMENT #4
INFORMATION TECHNOLOGY DECISION ITEMS

Departments and agencies that are a part of the Information Technology consolidation must work with the Information Technology Services Division (ITSD) in the Office of Administration. Requests for new funding may only come from that Division. Minor information technology expenditures requested in association with an agency's other requests may stay in the Department's budget for Fiscal Year 2008. On-going funds that receive final approval will be transferred to the Information Technology Services Division in Fiscal Year 2009. Any on-going funds received in Fiscal Year 2007 for IT-related expenditures should be transferred out, and will be transferred in by ITSD in FY 2008.

Agencies not part of the statewide consolidation that are considering requests for new projects are required to submit information to ITSD. If you have questions about whether your decision item qualifies for this process please contact Dan Ross (526-7741). For decision items submitted to ITSD, the agencies must have a Missouri certified project manager that will be assigned to manage the project, or include costs to pay for contracting for a certified project manager. Agencies must also include language in their request addressing how the project will be developed in compliance with the State's enterprise architecture as administered by ITSD. In addition, departments should submit a risk management plan to ITSD. ITSD may request additional information, if needed, to fully assess the project concept and its implications.

ITSD is responsible for continuing project risk assessment/oversight on all large information technology projects. Agencies must include in their budget requests for such large projects a four percent assessment to pay for the Oversight Program costs using the Missouri Project Oversight Program methodology. Contact Dan Ross or Arlan Holmes (751-3129) if you have any questions about the program or the assessment.